CAREER PROFILE:

KNOWLEDGE MANAGER

DEGREE REQUIRED?
No
But Bachelor’s Degree is recommended
Certifications encouraged

MEDIAN SALARY
$75,000

JOB GROWTH
11%

SOFT SKILLS
Multitasking
Leadership
Big-picture vision
Responsible

COMMON JOB DUTIES
▸ Help organizations to identify, document, and access intellectual assets like employee expertise, best practices, and organizational knowledge
▸ Perform information searches, knowledge mapping, and knowledge management
▸ Knowledge of laws, regulations, policies, and ethics as they relate to cybersecurity and privacy
▸ Ensuring compliance with Payment Card Industry and Personal Health Information data security standards
▸ Design, build, implement, and maintain a knowledge management framework that provides end-users access to the organization's intellectual capital
▸ Promote knowledge sharing between information owners/users through an organization's operational processes and systems
▸ Lead efforts to promote the organization's use of knowledge management and information sharing

for more info

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