DEGREE REQUIRED?
Yes
BA/BS Required as well as additional certifications & security clearance

MEDIAN SALARY
$75,000

JOB GROWTH
4%

SOFT SKILLS
Problem Solving
Excellent Communication
Analytical Thinking
Collaboration

COMMON JOB DUTIES
▶ Manage and enforce facility DoD security programs & requirements, including multiple classified contracts
▶ Develop and implement policies relevant to security and emergency response drills, exercises and self-inspections to ensure compliance with regulatory requirements
▶ Follow regulations set by the NISPOM, JAFAN and ICD's
▶ Maintain document accountability for all classified materials and a non-classified COMSEC account
▶ Assist with personnel/organizational briefings
▶ Verify clearance information in JPAS and enter debriefing and separation information into same
▶ Plan and lead security awareness training
▶ Coordinate personnel security processes and lead internal investigations of any facility incidents
▶ Maintain organized and strict documentation of all building staff and visitors

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